TRAILS END WATER DISTRICT
9/30/16 Emergency Special Meeting
MINUTES

CALL TO ORDER: The meeting was called to order at 10:00 am. A quorum was present.

ATTENDANCE: Deb Watson participated via telephone with Joe Morris and Sarah Carlson present in person. Office Manager Denise Snow was also present.

TREASURER/FINANCIAL REPORT: At the 9/13/16 meeting, the commissioners authorized transfer of money from the Water Revenue Investment Account into the General Fund to cover the cost of the IRS fines, penalties and interest. There was a mistake made on the transfer form submitted to the Treasurer's Office, so there was not enough money to cover all of the checks. The Olympia Federal account was reviewed and it was determined that there was enough money to immediately transfer funds from there to the general fund.

- Bank Transfer: Mr. Morris moved to transfer $809.29 from Olympia Federal to the Treasurer's Office. Ms. Carlson seconded and the motion passed unanimously.

ADJOURNMENT:

The meeting adjourn the meeting at 10:20 am.

Submitted by:

_____
Sarah Carlson Date
Commissioner, Secretary

APPROVED:

_____
Deb Watson Date
Commissioner, President

_____
Joe Morris Date
Commissioner, Treasurer