

TRAILS END WATER DISTRICT
8-11-15 Meeting
MINUTES

CALL TO ORDER: The meeting was called to order at 7:07 pm. A quorum was present. Commissioner Deborah Watson was excused from the meeting.

ATTENDANCE: Joe Morris and Sarah Carlson, Commissioners
Anne Montgomery, Attorney
6 members of the public.

Sarah Carlson noted that she left off two items in the Old Business section of the printed agenda, although they were on the agenda that was posted.

MINUTES: Sarah Carlson passed out copies of the **7-14-15** meeting minutes. Mr. Morris moved to approve the minutes as presented. Ms. Carlson seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The Financial Report was presented. Since the 7/31/15 ending date, there has been another deposit and the balance is now \$7970.78 Ms. Carlson moved to accept the report as presented. Mr. Morris seconded and the motion passed.

- Bank Transfer: Mr. Morris moved to transfer \$7128.11 from Olympia Federal to the Treasurer's Office. Ms. Carlson seconded and the motion passed unanimously.
- Voucher Approval: Vouchers were presented in the amount of \$7586.82.. Ms. Carlson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing: The bills went out as scheduled. The bill included the Consumer Confidence Report with an addendum outlining what has been going on with the district. We had 4 calls, 2 favorable and 2 not. We have been doing the meter reading for the last 3 months. From now on, the readings will be done during the last three days of the month. Since the previous reading was done in the middle of July, the next billing for most people will reflect 6 weeks of readings.
- Maintenance: Last month we had 20 hours of H2O time and an additional laborer. They allowed Joe and Frenchie to observe and learn about the non-certified jobs that can be done. Mr. Morris explained that they are now working on blow-off valves. There are 9 projects going around the lake with separate work orders right now.
- Miscellaneous: This morning we were breached over the weekend. Someone folded up the wire and entered the area adjacent to the tower. The damage was done only to the generator

and the razor wire. The damage done to the fence now allows someone to easily get over the fence. Mason County Sheriff was notified. Their report lists the situation as “suspicious circumstances.” Mr. Morris is now putting a padlock over the generator handles.

We received a quote from Reliable Diving to move the fill to the high fill and seal the leaks that were previously identified. Drew has had this done before. He felt this was a reasonable bid. Mr. Morris moved that we accept the bid of \$6941.29 that includes materials and hardware and authorize the work to be completed. Ms. Carlson seconded and the motion passed unanimously.

We are still working toward bringing source 4 on line. Mr. Morris explained some of the process.

On 9/9/15 Regina Grimm, Chief Engineer for DOH, at 2:00 pm will be coming to take a look at our system. There are several tests that must be done on the new well.

OLD BUSINESS:

Rate Study: Ms. Carlson finally reached Derek Zock. He will be meeting with Mr. Morris on 8/20/15 to review what we have, give us some help and direction on what to do next. Ms. Montgomery explained some of the fees in other districts.

Well Cover: Mr. Morris has nearly completed the well cover for source 3. He will then start on source 4.

Website: Mr. Morris met with padapple, the website purveyor. They are going to try to make our website look similar to the Belfair site. The goal is to have the website up by mid-September.

Mr. Morris would like to see a meeting with all of the local north mason districts to discuss areas of similar concern and interest. He will be working on it on his own.

NEW BUSINESS:

Training: Mr. Morris is going to attend training on 8/19/15 that is recommended by Department of Health on asset management. Ms. Carlson attended training for her employment that relates to TEWD.

Consumer Confidence Report: It was sent out with the bills. This is a report that DOH and Federal government require every year.

Hook-up Price: Mr. Morris moved to set the price for the hook-up for TEWD at \$4200 per residential unit. Ms. Carlson seconds for the purpose of discussion. Discussion followed. Question was called for and the motion passed unanimously. Ms. Montgomery will prepare the resolution and we will sign it at the next meeting. However, it does become effective as of this meeting.

PUBLIC COMMENT:

Bobbie asked about what secures the tank. A padlock was put on the top of the tank. There will be a ladder guard and anti-climbing guard installed in the future. Gene said at Maggie Lake they just raised

