

**TRAILS END WATER DISTRICT**  
**7/9/19 Meeting**  
**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 7:02 pm. A quorum was present.

**ATTENDANCE:** Deb Watson, Joe Morris, Sarah Carlson, Commissioners  
Anne Montgomery, Attorney; Denise Snow, Office Manager  
1 members of the public

**MINUTES:** Ms. Carlson explained that the minutes of the 6/11/19 meeting were in the laptop computer and that the laptop had crashed. Passing of the minutes was tabled until the August meeting while attempts are made to repair the laptop. Ms. Carlson passed out copies of the 6/14/19 meeting. Mr. Morris moved to approve the minutes as presented. Ms. Carlson seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 6/28/19 notice that there were no commissioners available for the Working Session.

**TREASURER/FINANCIAL REPORT:** The board members reviewed the 6/30/19 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 6/30/19 Financial Statement was passed out. Ms. Watson moved to accept the report as presented. Mr. Morris seconded and the motion passed unanimously. There was discussion about the amount of interest our investments were earning. The amount is very low and it was the recommendation of the 2016 Rate Study that we no longer invest with the State Investment Pool, but search an option with a higher rate of return. Ms. Carlson agreed to look into our options with the Treasurer's Office and the State Auditor's Office, and the matter will be put on the July agenda.

- Voucher Approval: Vouchers were presented in the amount of \$11,201.11. Ms. Carlson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

**STAFF REPORTS:**

- Billing:

Ms. Snow advised that 220 bills were sent out with the Consumer Confidence Report enclosed. During the month seven properties were bought and sold.

- Maintenance:

There has been a considerable amount of land clearing at the tower and surrounding property. In preparation for the water study for source 4, Top Dog Drilling thought there might be a problem with the pump in source 3 being too shallow. It seems to be producing less water at a higher cycle and it may be worth lowering it.

- Miscellaneous:

Mr. Morris reported that he filed our annual Water Use Efficiency Report.

- Liens: The account that has been tagged and shut off, received additional mailings regarding the past due bill with no response. The house is now in foreclosure and a lien will be filed this week.

#### **OLD BUSINESS:**

Well Update: Continuing with the information listed under Maintenance above, Mr. Morris reported that Mason County Public Works has asked that we not do the water flow test at this time, as they do not want a large volume of water going down the ditches and culverts He also spoke with Regina Grimm at the Department of Health about the requested postponement. She agreed that we could wait until we heard further from the county. We can expect to spend \$400+ for additional tests.

Auxiliary Dwelling Units: Ms. Montgomery recommended that we postpone signing the resolution on auxiliary dwelling units. That information can be incorporated to an overall resolution regarding a rate increase.

#### **NEW BUSINESS:**

Chip Seal Issue: When the county chip sealed parts of the road around the lake, it rained and the tar ran down hill into drainage ditches, a number of yards and down driveways causing damage. Community members have been concerned that this tar may make its way into the lake. The tar has now dried. Despite damage elsewhere, there is no danger to the drinking water being pumped by TEWD.

Rate Increase: A rate increase, as recommended by the 2016 Rate Study, was discussed at length. The two proposed resolutions on auxiliary dwelling units were reviewed and there was discussion about dropping the recreational rate. Ms. Montgomery said she can put all of these in with a new resolution that contained the updates. The rate study recommended 3% increase each year or an amount consistent with the rate of inflation, beginning in 2016. We have gone three years without an increase and are now behind the recommended annual income. One suggestion was to raise rates a total of 8% gradually over the next 3 years. Commissioners still had questions about just how much our revenue would increase and what the impact on customers would be. Ultimately, it was decided to table this discussion until the August meeting. This will be a topic of discussion at our next working session. Commissioners and Ms. Snow will work on some scenarios of the impact and forward them to Ms. Montgomery.

#### **PUBLIC COMMENT:**

None

**GOOD OF THE ORDER:**

Ms. Carlson will be having some medical treatment that may conflict with her ability to participate in working sessions in July and early August

**EXECUTIVE SESSION:** A ten-minute executive session was called at 8:16 pm for the purpose of discussing real estate purchase.

The executive session ended at 8:26 pm.

**ADJOURNMENT:**

Ms. Watson moved to adjourn the meeting at 8:26 pm.

Submitted by:

Sarah Carlson      7-9-19  
Sarah Carlson      Date  
Commissioner, Secretary

**APPROVED:**

Deb Watson      13 Aug 2019  
Deb Watson      Date  
Commissioner, President

Joe Morris      13 Aug 2019  
Joe Morris      Date  
Commissioner, Treasurer