

**TRAILS END WATER DISTRICT #2**  
**7/8/14**  
**Trails End Community Club Building**

**CALL TO ORDER:**

The meeting was called to order at 7:10 pm.

**ATTENDANCE:**

Commissioners: Dan Burrus, Joe Morris, Sarah Carlson  
District Consultants: Anne Montgomery

**APPROVAL OF MINUTES:**

Sarah Carlson passed out the minutes from 6/24/14. Mr. Morris moved to accept the minutes as presented. Ms. Carlson seconded and the motion passed unanimously.

**FINANCIAL REPORT AS OF 6/31/14:**

Mr. Morris printed out a list of all deposits and withdrawals made at the Olympia Federal. This list is a day-by-day accounting of deposits and withdrawals between 1-1-14 and 7/8/14.

Olympia Federal Beginning Balance:	13,788.92
Olympia Federal Ending Balance:	9,928.68

**STAFF:**

**Billing:** Mr. Morris ran all the bills. There are 22 accounts that need adjustment of some type that will be mailed separately. They are ready to mail. There is an update for the RVS software waiting to be installed. This will give us another 10 services. In the receipting, he is noticing that people who didn't make payments on the \$124 bill or the \$151 bill have now been paid. He is estimating about 80% are paying and as much as 65% are up to date.

**Maintenance:** In mowing the fence line he found a place where someone had jacked up the fence at the tank/pump house and went in. There was no damage inside but the fence will need to be repaired. He got most of the mowing done at the pump house. He is still flushing the system. Todd Smith of Lydel has been contacted to make a bid on the repair of the leaking meter.

**OLD BUSINESS:**

The Oak Park contract with Drew Noble has been reviewed and submitted again. The largest change is under additional services that any additional services be approved by the board. However, there were two items Mr. Noble would not budge on. The two items were tests and observing work. Anne presented the contract to the Board for signatures tonight.

Ms. Carlson moved accept and sign the Agreement for Management and Operation between TEWD and Oak Park Water Company Inc. Mr. Morris seconded. No discussion followed and the motion passed unanimously.

The contract will be sent to Mr. Noble and Ms. Cunningham for signature.

**NEW BUSINESS:**

At the last meeting Ms. Montgomery gave the commissioners a draft of a resolution for setting fees and charges. She asked them to review that draft and send her comments.

Ms. Carlson told the Commissioners that she was waiving any compensation from the water district that may be coming to her as a commissioner.

Ms. Carlson reported that, according to her conversation with Ms. Montgomery, past commissioner Doug Doll could be paid his stipend for the two meetings he attended in February without a valid W-2. Ms. Montgomery confirmed this and stated that a cover letter would need to be attached informing him that no taxes had been withheld and he was responsible for paying his own taxes. Mr. Burrus moved to pay \$228 to Mr. Doll. Mr. Morris seconded and the motion passed unanimously.

**BILLS:**

Mr. Morris presented the bills totaling 2959.37. Mr. Morris moved to approve the vouchers, Mr. Burrus seconded and the motion passed unanimously.

Mr. Morris moved to transfer \$9007.08 from the account at Olympia Federal to the Treasurer. Ms. Carlson seconded and the motion passed unanimously.

**PUBLIC COMMENTS:**

Suggestion to put up security cameras.  
Suggestion to check into 1099 form for Doug Doll's wages.

Mr. Burrus suggested that people with questions submit them in writing a week or so before the meetings so the commissioners can be prepared to answer.

Ms. Carlson moved that we adjourn at 8:20, Mr. Morris seconded and the meeting adjourned.

Submitted by:

Approved:

Approved:



Sarah Carlson  
Secretary, Commissioner

\_\_\_\_\_  
Dan Burrus, Commissioner

Date: \_\_\_\_\_

  
\_\_\_\_\_  
Joe Morris, Commissioner

Date: 07-08-2014