

**TRAILS END WATER DISTRICT**  
**7/14/15 Meeting**  
**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 7:05 pm. A quorum was present. The audience was informed that the meeting would be video taped.

**ATTENDANCE:** Deb Watson, Joe Morris, Sarah Carlson, Commissioners  
Anne Montgomery, Attorney

**MINUTES:** Ms. Carlson passed out copies of the 6/12/15 meeting minutes. Ms. Carlson pointed out the documents attached with the minutes for audience information including the agenda, the financial report and the RCW about disruptive meetings. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

**TREASURER/FINANCIAL REPORT:** Statements from the Mason county Treasurer's Office and Olympia Federal were reviewed, including outstanding warrants that have not cleared. A copy of the 6/30/15 Financial Statement was passed out. Mr. Morris moved to accept the report as presented. Ms. Carlson seconded and the motion passed unanimously.

- Bank Transfer: Mr. Morris moved to transfer \$7157.14 from Olympia Federal to the Treasurer's Office. Ms. Carlson seconded and the motion passed unanimously.
- Voucher Approval: Vouchers were presented in the amount of \$9220.15. Ms. Carlson moved to pay the vouchers as presented. Ms. Watson seconded and the motion passed unanimously.

**STAFF REPORTS:**

- Billing:

Mr. Morris reported that we are in the middle of our 4<sup>th</sup> meter reading. We have three full months of data which has not been put in the computer. We have a meeting with DOH about the well. If we can get the data entered, the numbers will show on the bills. While we may be showing water usage we may still be charging the flat fee until we have the rate schedule established.

Mr. Morris reported that several people have complained about the excise tax and it is the district's responsibility to pay. That is correct, however, the district is also responsible to collect the tax. He advised people to review their PUD and other utility bills and see that they are charged. As it stands, the payment is \$31.00: Excise \$1.06, \$10 SRF, \$6.50 and 20.50 for water. If people want to see the meter reading, they can do that. If they want to come to a working session they can look. If they want copies prior to the information being put on their bill, it will be a public disclosure request.

- Maintenance:

Mr. Morris discussed the problem with the tank. He found 4 leaks. He called Mt. Baker, the company who put in the tank, and they recommended we call Reliable Diving. Reliable and Mt. Baker were at the tank on Wednesday, 7/8/15. He explained the process of how the divers inspected the tank. They reported there was a very light covering of sand and silt (less than 1/4"). There were no iron nodules. Manganese nodules were lightly scattered on the floor and were vacuumed up. Through all 55 feet of water it was clear. Our operator, Drew Noble of H2O Management Services, was also there. They want the district to change the water entry system from a bottom filling tank to a top filling tank. This provides better circulation and prevents stagnation.

We are now down to one unmetered connection. That meter will probably be installed by Monday.

### **OLD BUSINESS:**

Ms. Carlson still has not reached Derek Zock from Evergreen Rural Water. She finally spoke with his office and hopefully he will return her call tomorrow. Ms. Montgomery offered to make a rate comparison from other area districts for us.

Mr. Morris moved to accept the proposal from Capital Business Machines for the rental of a copier. Ms. Watson seconded and the motion passed unanimously.

Mr. Morris explained his plan to put covers over the wells/pumps. A number of options have been explored. Previously we approved up to \$3000 in materials for this project. He hopes that we will have less than \$1000 done. He estimates perhaps 60 hours labor.

### **NEW BUSINESS:**

Website: We have talked over several months about establishing a web site. Our attorney has recommended it as well. Mr. Morris presented an estimate from padapple to establish and maintain a website with two options. This company did Belfair Water's website.

Ms. Watson moved to select Option 1 proposed by padapple. Mr. Morris seconded and the motion passed unanimously.

Top Fill: DOH and Department of Ecology have made some good points on changing as explained above in the Maintenance section. Drew Noble will coordinate with responsible divers. The issue was tabled until the next meeting pending more concrete information on prices, etc.

Ms. Watson will be in Michigan for the August Meeting. Ms. Carlson moved to excuse Ms. Watson from the next meeting. Mr. Morris seconded and the motion passed.



## MEMBERS OF THE PUBLIC

Bobbe Heart  
Earl Tuninga  
Ronni German  
Debbie Tracy  
David Hutsell  
Bruce Carlson  
Ramona Perkins  
Barb Coombs  
Ken Loomis  
Howard and Pamela Holman  
Jean de la Pena  
Leah Richardson  
John and Dana Clauson  
Gerald Richards  
Tim Buchan.