

✓

TRAILS END WATER DISTRICT #2
June 10, 2014
Trails End Community Club Building

CALL TO ORDER:

The meeting was called to order at 7:02 pm by Dan Burrus and a quorum was present.

ATTENDANCE:

Commissioners: Dan Burrus, Joe Morris, Sarah Carlson
District Consultants: Anne Montgomery

APPROVAL OF MINUTES:

Ms. Carlson passed out copies of the minutes from the 5/20/14 meeting. Mr. Morris moved to approve the minutes as presented. Ms. Carlson seconded and the motion passed unanimously.

FINANCIAL REPORT AS OF 5/31/14

General Fund:	36,481.80
Reserve Maintenance:	158,787.78
Water Revenue:	22,617.52
Assessment Revenue:	41,983.79

Olympia Federal

Beginning Balance: 4/30/14 Balance	1,145.61
Deposits	12,660.80
Interest	.51
Ending Balance 5/30/14	13,788.92
Check not cleared	<u>9,000.00</u>
TOTAL	4,788.92

Ms. Carlson moved to transfer \$3500 to the county. Joe seconded and the motion passed unanimously

Bills:

PUD 170125-48930	274.57
PUD 170539-63580	160.97
Wave Cable	289.83
Ryan, Uptegraft & Montgomery	1849.00
Twiss	224.00

Sarah Carlson – Stamps & Envelopes
RVS

128.88
50.00

Ms. Carlson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

STAFF/VOLUNTEER REPORTS:

Billing: Mr. Morris reported that he ran the billing for the month. There were a few payments that came in after the printing, so there will be some hand adjustments. They are ready to go out.

Maintenance: Today we began flushing the upper line. We will be taking out 1200 gallons a day over a 20 minute period through Tuesday. The operator pointed out that flushing of the whole system should be done quarterly.

OLD BUSINESS:

The same person who is with H2O, will be running us through one of his other companies. Contract negotiations are in progress and will be address during the executive session.

NEW BUSINESS:

Ms. Carlson suggested that we review our entire billing and fee system. We are coming up on our June 30, 2014, end date of the interim billing. Mr. Morris noted that Evergreen Services is a membership group that has “outriders” who come to districts like ours and assist members. For example, they can provide a team to look at billing schedules for districts of a comparable size. They will also do a survey of occupancy on homes. There may be 35-40% of our customers may have the reduced rates. That could significantly impact our budget. He believes the fee for joining evergreen is nominal.

Anne suggested that we begin numbering our resolutions by beginning with the year, followed by the resolution ie: 14-1. The numbering would begin again next year ie: 15-1.

Mr. Morris moved that TEWD adopt a system of numbering resolutions in the format provided by legal advice and that we begin January, 2014. Ms. Carlson seconded and the motion passed unanimously. Ms. Montgomery said it would be appropriate to draft a cover sheet that specifies the new number for those resolutions that have already been passed this year.

PUBLIC QUESTIONS AND COMMENTS:

Will the public have an opportunity to comment on rates? Yes. Suggestions on possible billing scenarios were discussed.

Does the State have a single source record of all the districts and can we go to them for information on fees and charges? Yes and we will be using those resources when we explore the rates.

Can we get information on the IRS liability? We have not received any new information.

EXECUTIVE SESSION:

An executive session began at 7:55 pm and was scheduled for 30 minutes. The meeting was reconvened at 8:25 pm. There were no further actions taken.

Mr. Morris moved to adjourn at 8:25 pm. Ms. Carlson seconded and the motion passed unanimously.

Submitted by:

Sarah Carlson

Sarah Carlson