

**TRAILS END WATER DISTRICT**  
**5/12/15 Meeting**  
**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 07:02 pm. A quorum was present.

**ATTENDANCE:** Deb Watson, Joe Morris, Sarah Carlson, Commissioners  
Anne Montgomery, Attorney  
4 members of the public.

**MINUTES:** Ms. Carlson passed out copies of the meeting minutes. Mr. Morris moved to approve the minutes as presented. Ms. Watson seconded and the motion passed unanimously.

**TREASURER/FINANCIAL REPORT:** Mr. Morris reported that there are 16 people not paying, 3 people we have not been able to contact. All transfers have been reflected in the treasurer's accounts. As of today we had \$5292.06 in the account at Olympia Federal. The report is attached. Mr. Morris moved to accept the report as presented. Ms. Watson seconded and the motion passed unanimously.

- Bank Transfer: Mr. Morris moved to transfer \$5005.12 from Olympia Federal to the Treasurer's Office. Ms. Carlson seconded and the motion passed unanimously.
- Voucher Approval: Vouchers were presented in the amount of \$5396.65. Ms. Watson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

**STAFF REPORTS:**

- Billing: Mr. Morris reported on the meter reading progress and outlined their route. This is the second time around. The next billing should have the actual readings on the statement.
- Maintenance: We had a complaint from a home owner complain about pressure. Pressure was taken at the meter and in the house. The problem was determined to be a flow problem in the complainant's shower head. We had Bacterial Tests done and they are good. Almost all of the scotch broom was taken out of the tank area.
- Miscellaneous: At the end of the month, Jill Parker from Evergreen Rural Water will be here to tour our system. At that point, we will make a request to have them come out and do the study. So far 7 meters have been targeted for replacement and one is under water. We have someone the training,

**OLD BUSINESS:**

Mr. Morris WASWD conference. In Snohomish county are no longer issuing permits for any new hook-ups. The basis of a suit by the tribe over water rights. The Dept. of Ecology made some wide, sweeping decisions on water rights, then disavowed the rest of the counties in Washington. The Snohomish issues will be sorted out and then new policies will be put forth based on the results.

The public works fund for loans for systems has not been disbanded but it is not being funded. Money from the federal government is starting to come back at the rate of 20% per year. His conclusion is that we will have to become self-sufficient.

Computer upgrades: This discussion was tabled for another month while more information is gathered.

**NEW BUSINESS:**

Ms. Carlson passed out the information on a potential copier contract for either lease or rent of a better copier. The Board and Ms. Montgomery asked her to get copies of the rental and lease agreements so they can be compared. Action tabled until next meeting when that information can be provided.

There was discussion about rates. The last meter installation was for \$5300.00 and of that was a \$588 amount was for the SRF loan that was never taken out. Mr. Morris felt that a fee of \$4200.00 would be a fair price based on the old rate of \$3000 plus \$1200 of make-up payments on the 1<sup>st</sup> SRF loan at \$10 per month for 10 years. Mr. Morris and Drew Noble discussed the possibility, and Mr. Noble agreed it would be equitable. Mr. Morris is proposing to make the \$4200 a set fee for installation. Ms. Montgomery said our connection fees are at the heart of the fee schedule resolution. If we set it today, we are going to have to piece meal the new rate structure before it is even set. She encouraged us to do it all at once. Mr. Morris asked if a water availability letter could be issued guaranteeing a hook-up for a new service but listing no cost. Ms. Montgomery said we could as long as it was made clear in the letter that the space was available but there were no costs yet set. The meter could not be put in until this had been set by resolution.

**PUBLIC COMMENT:**

Comments about the Wolford property expressed an understanding that the work done on the property thus far has not been permitted properly and he was not given approval for his plan. Another comment was made that a rate plan will be a good step toward putting an accurate value on our system.

**GOOD OF THE ORDER:**

Nothing.

**ADJOURNMENT:**

Ms. Watson moved to adjourn the meeting at 7:55 pm.

