

TRAILS END WATER DISTRICT #2
P.O. Box 850
Belfair, WA 98528
4/8/14 MINUTES

Meeting called to order at 7:06 pm. A quorum was present with 2 commissioners. 10 members of the public were in attendance. Ann Montgomery, Attorney, was also present.

We did receive some material from Ken Loomis but nothing for the last few years. Mr. Morris had copies of the resolutions made since the last meeting and minutes of the last two meetings for people to review.

MINUTES: Mr. Morris moved to accept the minutes as presented. Ms. Carlson seconded and the motion passed unanimously.

We bought and received the software from RVS and it is installed. We are now ready to start uploading addresses and account numbers.

Mr. Morris moved that TEWD make a provisional billing for 6 months in duration with starting and end dates and amount to be determined following discussion. Ms. Carlson seconded for discussion.

Mr. Morris explained that the bill for \$31 per month as a single charge that would include the SRF \$10, \$6.50 for meter maintenance and the balance into water sales. Mr. Morris explained that the records would be easier to track if the amount was something a little different. Mr. Morris suggested that we go back 4 months to January to begin this billing. We would then have 2 more months to allow the district to clean up the meters, get two months of usage reading and have it appropriately entered into the billing system. Ms. Montgomery suggested that the motion also reflect that water usage is going to be waived during that period for all customers. Ms. Carlson asked why the \$31 instead of the current \$36.65? Mr. Morris explained that a different figure will make it easier to track record keeping. We have two different amounts to be billed. Mr. Morris explained his intention to retain the \$16.50 for those with minimal usage.

MOTION AMENDED: Mr. Morris amended his motion to bill customers \$31 per month as a single monthly charge that would include the SRF \$10 and the \$6.50 meter maintenance, for six months beginning in January 1, 2014 through June 30, 2014. During this period of time water usage will be waived for all customers. Those who can document payments already made during this period will receive credit for all payments. The minimal usage costs of \$16.50 will remain the same. Ms. Carlson seconded and the amendments passed unanimously. A vote was taken on the original motion and it passed unanimously

Bills and a letter will go out with payment instructions and contact information before the end of April.

TREASURER:

We have deposits of \$36.65, \$186.65 and \$82.50. In March, \$1503.25 was transferred to the Treasurer's Office.

Bills: Wave Cable	\$224.74
PUD	\$273.64 and \$79.18
Journal	\$13
Rob Johnson	\$300.00

Ms. Carlson moved to pay these bills. Mr. Morris seconded and the motion passed unanimously.

PROPOSAL FROM BELFAIR WATER DISTRICT: Mr. Morris reported he got a proposal from Belfair water dist. He feels it is not what we want. Mr. Morris is meeting with them to continue negotiation. Ms. Carlson explained that she is still working on job descriptions. Belfair said they mishandled the reading. That's why we are still negotiating.

ATTORNEY COMMENTS: Ann Montgomery handed out information on the 2014 Open Government Trainings Act. There are currently no general trainings scheduled. This information provides a nice overview, and there will be sessions at the upcoming conference that Mr. Morris will be attending.

Ms. Montgomery also recommended we have a set agenda to include the following agenda items:

Call to Order

Minutes

Financial

New

Old Business

Reports

Public Comment

Executive Session – It must be published in the meeting what the meeting is. IE
“Personnel” “Litigation” “Contract negotiation”

Our meetings are public, so anyone can come in and listen. It is at the Board's discretion as to if and when the public can make comments. She also confirmed that, although there is no requirement, it is a good idea for people to sign in. She outlined some of the procedures used by other districts.

She will be looking into the issues about policies, resolutions, rates and charges, and policies on shut-offs, etc.

Mr. Morris made a motion to adjourn at 8:42. Ms. Carlson seconded and the motion passed.

The next meeting will be held at 7:00 pm on 4/22/14.

Submitted by:

Sarah Carlson