

TRAILS END WATER DISTRICT
4/14/15 Meeting
MINUTES

CALL TO ORDER: The meeting was called to order at 7:23 pm. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
2 members of the public.

MINUTES: Sarah Carlson passed out copies of the **3/10/15** meeting minutes. Mr. Morris moved to approve the minutes as presented. Ms. Watson seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: Mr. Morris passed out the treasurer's reports for February and March 2015 and went over the figures. He moved that we approve the Treasurer's Reports as presented. Ms. Carlson seconded and the motion passed unanimously.

- Bank Transfer: Mr. Morris moved to transfer \$8400.14 from Olympia Federal to the Treasurer's Office. Ms. Carlson seconded and the motion passed unanimously.
- Voucher Approval: Vouchers were presented in the amount of \$4950.05. Mr. Morris moved to pay the vouchers as presented. Ms. Watson seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing: We will be getting our first complete reading this month.
- Maintenance: Both generators have now been run. Nick Howell is working on them. He is getting some parts to be sure things are operational. All commissioners now have full sets of keys and there is one spare set in the lock box. Mr. Morris will be getting another couple of keys for the building outside. He repaired access for small animals, bugs and birds at the pump house with a metal screen. There will also be a smaller screen put on soon. Gene Boisseau, Connie Black and Mr. Morris are working on cleaning up around the tower. Lots of trash is being picked up and the brush is being cut.
- Miscellaneous: Mr. Morris wants to explore getting a riding lawn mower to use in maintaining the easement between Trails End Drive and Razor Road. It is 10 feet wide and about ½ mile long. It will take a lot of work. Discussion occurred. We need to make Drew aware of the need to flush the end of the line on that easement.

OLD BUSINESS:

Evergreen Rural Water: There are estimated fewer than 12 meters left to locate. There will be an inventory done at that time as to how many meters need repair or replacement and hopefully locate the last 12 meters. Once that is complete, we will be ready to call Evergreen Rural Water in for an evaluation.

Training: Mr. Morris and Ms. Watson went to the Water and Sewer District Risk Management pool meeting. They are all municipal districts. They explained about a spreadsheet on assessing risks and a process on looking at the possible versus perceived. All three commissioners and Ramona Perkins attended the Evergreen Rural Water training and found it very informative. Ms. Carlson attended training on preparing reports that are required of the State Auditor.

NEW BUSINESS:

We discussed the possibility of upgrading the commissioners' laptops.

Oak Park – H2O have finally got the break-down on how much is owed to each for the month they shared in January, 2015. Those amounts are included in the vouchers approved above.

WASDW Conference. Mr. Morris is going to attend. This organization includes all types of water and sewer districts, both private and public. They focus on operational information. The conference is two days and is in Yakima.

There was information provided about "Per Diem." The commissioners "salary" is actually called "per diem." The other type of per diem is mileage, lodging, meals, etc. incurred on behalf of the district. The "Per Diem" as salary is now actually a law in the RCW's that commissioners must be paid \$114. This law takes away the problem of commissioners approving their own wage.

Mr. Morris moved to pay the \$114 "Per Diem" rate to commissioners for each of the training days, Risk Pool meeting and Evergreen Rural Water. Ms. Carlson seconded for discussion. Ms. Carlson explained vouchers have already been signed so this will have to be paid in May. Motion passed unanimously

PUBLIC COMMENT:

None

GOOD OF THE ORDER:

None

ADJOURNMENT:

Ms. Watson moved to adjourn the meeting at 8:20 pm. Ms. Carlson seconded and the meeting adjourned.

