

TRAILS END WATER DISTRICT #2
P.O. Box 850
Belfair, WA 98528
3/25/14 MINUTES

Present were: Sarah Carlson, Sarah Morris

Absent: Doug Doll

Also present were 15 members of the public. We also have a guest from out of town. Group was thanked for coming.

The meeting was called to order at 7:06 pm by Mr. Morris. A quorum was present with two commissioners.

MINUTES: Copies of the 3/11/14 were distributed. Mr. Morris moved to approve the minutes as read. Ms. Carlson seconded and the motion passed unanimously.

Christie Hutter said Chuck Hutter has been working on cleaning out some meters and marking them with blue paint. The Board sent their thanks to him!

Mr. Morris reported that on 3/17/14 we had a 3" pipe break at the pump house. Based on the electricity bill, it was broken prior to that date. He explained how the pump system works. Belfair Water came out. Two men and two trucks worked from 6-10 pm. We never lost pressure. We got the bill on Thursday, it was \$320. Belfair's Water District response was immediate. It was a pleasure to work with them. They scrounged parts and made things work. Mr. Morris has been talking with the manager. Their meeting is tonight. All of their commissioners have copies of the interagency agreement. Hopefully, they will approve that agreement. We may have a quick emergency meeting to ratify the agreement if they sign.

Mr. Morris passed out a redacted copy of a bill as an example of that was sent out 6/5/13. We did get some material from Mr. Loomis. We now have the bank information, checks, deposit slips, etc. There are very detailed records from the deposits that were hand done on a ledger. This will be helpful with our research into the billing issues. There was a computer, a printer, a shredder and some records. The computer did not have good records and had been wiped clean in February. There was no RVS software and the program had been deleted. Mfg date is 2001. Mr. Morris said from his attendance at past meeting a new computer was purchased in 2012. Ken has the only Staples card that we know of and it was not turned over. Mr Morris canceled the card and they are going to send us copies of all charges going back 8 years. Ms. Carlson had heard from the Sheriff's Office. They gave a police report number and took the information. However, they are not going to proceed at this time until we have more information. There is still no payroll data, no copy of bills, no minutes, treasurer's reports, etc.

Mr. Morris received a phone call from Anne Montgomery. She said she felt our people were sincere, she feels we will succeed and her firm has agreed to represent us. Mr. Morris moved to open the tabled motion from 3/11/14 meeting to hire Ryan, Uptegraph

and Montgomery to represent us. Ms. Carlson seconded and the motion passed unanimously.

Ms. Carlson moved to retain Ryan, Uptegraph and Montgomery to represent us . Mr. Morris seconded. and the motion passed unanimously.

A short recess was called for people to view what was available on the computer and for an executive session. Executive session 8:12 – 8:22

A letter from the attorney is going to Mr. Loomis, Mrs. Loomis and Mr. Hadwin terminating their employment 2/21/14 and directing them to turn over any district property by 3/31/14.

Ms. Carlson reported that she had still not been able to contact the IRS. She said the local offices are not providing telephone assistance. She will have to go to the office in person.

Ms. Carlson received a form from the Treasurer's Office that she completed with updated bank information. It was a second notice.

Commissioners reviewed some of the information that Ken brought in. We have a balance at Olympia Federal of \$1847.02 as of 3/25/14.

Ms. Carlson moved to transfer \$1503.25 from Olympia Federal to the Treasurer's Office. Mr. Morris seconded and the motion passed unanimously.

Ms. Carlson moved to close the petty cash fund. Mr. Morris seconded and the motion passed unanimously.

The following vouchers were requested:

Ms. Carlson	\$233.87	Mailing out letters, office supplies
Mason County Journal	\$18.00	
Mason County Treasurer – Taxes	\$53.70	
PUD	\$102.85	
PUD	\$283.96	
Belfair Water Dist. #1	\$320.00	
Mr. Morris Office Blinds	\$14.94	
Brother Printer	\$141.30	

Ms. Carlson moved to pay these bills. Mr. Morris seconded and motion passed unanimously.

Mr. Morris moved to adjourn. Ms. Carlson seconded, motion passed unanimously at 9:30 pm

Submitted by,

Sarah Carlson