

TRAILS END WATER DISTRICT
3/10/15 Meeting
MINUTES

CALL TO ORDER: The meeting was called to order at 7:12 pm. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery, Attorney
4 members of the public.

MINUTES: Sarah Carlson passed out copies of the **2/10/15** meeting minutes. There was an error under Staff Report. "The Auditor's report showed the re???" should be removed. Joe moved to amend the minutes by deleting the unfinished sentence "The Auditor's report showed the re???" Ms. Watson seconded and the motion passed unanimously. Mr. Morris moved to approve the minutes as Amended. Ms. Watson seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The county reports have not yet been received. The 2/27/15 Olympia Federal statement showed a balance of \$6185.96. Office Manager Ramona Perkins reported that a deposit was made and the balance as of 3/10/15 is \$8000.68.

- Bank Transfer: Mr. Morris moved to transfer 7003.10 from Olympia Federal to the Treasurer's Office. Ms. Carlson seconded and the motion passed unanimously.
- Voucher Approval: Vouchers were presented in the amount of \$5078.59 and \$1271.92. Mr. Morris moved to pay the vouchers as presented. Ms. Watson seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing: One additional family has begun to pay. There are 3 additional houses that have no billing records. There is a water meter at the property, but there has never been a bill sent or an account in the system. In all 3 cases, they told the same story: When they moved in, they attempted to get set up but never received a bill.
- Maintenance: We still have an exposed line where the tree came down. The ditches have been cleaned by the county. We sustained no damage while they were doing that work.
- Miscellaneous: We are to the point of having all the meters dug out. There are still 11 not physically located but it will be worked on this week. We do not yet have a total, but Mr. Morris feels with these estimated numbers and potential expansion, we will exceed our authorized number.

Ms. Watson made a motion to accept the reports as given. Mr. Morris seconded and the motion passed unanimously.

OLD BUSINESS:

Ms. Carlson reported that she was able to get the program to print out the financial information needed for the Dept. of Revenue reports. 2010-2014 have all been filed and money appropriated to pay costs plus penalty.

Ms. Montgomery wanted to remind us of the SRF refund issues. She hopes we will have a study session in next month to discuss it and she would like to be present by telephone. She also hopes we will soon be ready for Evergreen Rural Water to do their study and hopes we can schedule them for a work session.

NEW BUSINESS:

Operator Drew Noble tells us we are going to get a sanitary inspection within the next 5 months by the Department of Health. He is hoping to get all our ducks in a row. We are still in bad shape in some areas – ie brush at the tower, brush over the access between Trails End and Razor Road. We have 285’ x 181’ to mow and clear. It must be maintained at 6” or less. It needs to be on a regular schedule. We have a weed cutter. Mr. Morris hopes to get volunteer help. He would also like to get a riding lawn mower. He would like to discuss this in a work session. Gene Boisseau has been doing lots of volunteer work and loves to work outside. Mr. Morris proposed Mr. Boisseau as a part-time laborer. Discussion ensued as to on-call status vs. part time. There was comment from the public on his work ethic and enthusiasm. Mr. Morris moved to offer Gene Boisseau employment as a temporary on-call laborer at \$15.00 per hour not to exceed 28 hours per week. Ms. Watson seconded and the motion passed unanimously.

Training:

There will be training on 3/18/15 at Evergreen Rural Water. It is a free course on how to be a better board. All three commissioners will attend. Other training is upcoming as follows:

3/26/15 at Water and Sewer Risk Management Pool.

3/24/15 at Tumwater

4/1/15 at Auditor’s Office

PUBLIC COMMENT:

There was discussion about what happens when we go over our authorized hook-ups. The solution is to bring on source 4. Mr. Morris explained several scenarios regarding the source 4 situation and how we got into this situation.

GOOD OF THE ORDER:

Nothing

ADJOURNMENT:

Ms. Watson moved to adjourn the meeting at 8:19 pm. and the meeting adjourned.

