

TRAILS END WATER DISTRICT
12/8/15 Meeting
MINUTES

CALL TO ORDER: The meeting was called to order at 7:10 pm. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery, Attorney
3 members of the public.

MINUTES: Ms. Carlson passed out copies of the 11/10/15 meeting minutes. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: Mr. Morris reported that the current balance is \$6400 plus. A copy of the 11/30/15 Financial Statement was passed out.

- Bank Transfer: Mr. Morris moved to transfer \$5012.08 from Olympia Federal to the Treasurer's Office. Ms. Carlson seconded and the motion passed unanimously.
- Voucher Approval: Vouchers were presented in the amount of \$7584.29. Ms. Watson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing:

The letters for the 12 people who have not been billed will go out at the end of the year. We have received 3 replies so far.

- Maintenance:

The top-fill is now complete. However, we will need to have a new float and a 6" stand pipe. It is not an emergency situation. The indicator on the outside will not show, but we will be able to track it.

The generator is now up and running reliably. Mr. Morris and Mr. Boisseau have received training and are able to successfully work it.

- Miscellaneous:

We are now past emergency meter issues and are beginning to work on the rest of the meters that have issues such as fogging. Our cost on a meter is \$84.00 for a standard meter plus labor. We can no longer get just the register pieces for our meters. If the meter is hard-piped directly in, we will have to have H2O or Top Dog do the work.

OLD BUSINESS:

Website: There is one area to be updated on the references on the second link that needs to be change. When the invoice comes and gets paid, we will be on line.

Printer: Our printer came and it is wonderful.

Rate Study/Shut-Off Notices: We misunderstood what was to happen with Northwest Water. They were expecting to hear from us and we were expecting to hear from him. Ms. Montgomery will call them tomorrow and we will call on Friday during our work session.

Another issue is the issue of returning SRF loan money that was paid by customers who continued to pay and those who paid the extra \$500 on new minutes. Ms. Montgomery said we can make a decision to repay these people regardless of any laws or time frames. One concern is those who have sold property. Ms. Montgomery said we need to look at those customers we have now and make those people whole. WE do not need to go looking for people who have sold property, etc. She talked about several things to look at before taking this step. What can be fair to everybody? What are the time frames? Where will the money come from? (It isn't in our budget.) We need to do some investigation and we need to have a clear and concise information that can be documented and supported. Ms. Carlson will check her bills. We will continue to do the research. We need a spread sheet and as much information as possible.

NEW BUSINESS:

Ms. Watson will be sworn at the next meeting.

PUBLIC COMMENT:

None

GOOD OF THE ORDER:

None

ADJOURNMENT:

Ms. Watson moved to adjourn the meeting at 8:12 am.

