

**TRAILS END WATER DISTRICT**  
**12/23/14 Meeting**  
**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 7:10 pm. A quorum was present.

**ATTENDANCE:** Joe Morris and Sarah Carlson, Commissioners  
Anne Montgomery  
2 members of the public.

**MINUTES:** Sarah Carlson passed out copies of the **12/9/14** meeting minutes. Mr. Morris moved to approve the minutes as presented. Ms. Carlson seconded and the motion passed unanimously.

**TREASURER/FINANCIAL REPORT:** The financial report as of 11/30/14 was passed out and reviewed. Ms. Carlson moved to accept the report as presented. Mr. Morris seconded and the motion passed unanimously.

- Voucher Approval: Vouchers were presented in the amount of \$6378.56. Ms. Carlson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

**STAFF REPORTS:**

- Billing: We will be working on billing and they will go out after the first of the year. There are 21 properties that are still not responding to billing and there are 3-5 that are not on the books at all. Mr. Morris estimates that 50% of the meters he has examined are fogged and will need to be replaced.
- Maintenance: We have installed the hook-up at 1621 as requested on 12/15/14. A tree came down at 1320, falling away from the road. The root ball picked the meter box up with it. The county suggested we remove that meter and protect the line in the area. They will be coming around this spring and opening up the ditches, which may cause problems with this particular meter. We still need to put in the meter at 41 Olympic View Court.
- Miscellaneous: Nothing

**OLD BUSINESS:**

Ms. Montgomery presented a resolution adopting the 2015 Budget that was passed at the 12/9/14 meeting. Commissioners signed it.

**NEW BUSINESS:**

There was discussion on changing the meeting dates and work sessions. Ms. Montgomery said we need to post the reason for the work session before the work session. We decided on meeting 2<sup>nd</sup>

Tuesday of each month at 7:00 pm, and study sessions on the second and fourth Fridays of each month from 10:00 – 12. Ms. Montgomery will draw up the resolution.

Ms. Montgomery passed out the new proposed contract with H20 (formerly Oak Park). Drew Noble sent a new contract and it appears to be the same. However, Ms. Montgomery said she would review it against the old one with Oak Park. She recommends the old contract be completely closed and a new one drawn up to keep transition clear, even though we will be working with the same person.

Ms. Carlson moved to extend Oak Park's contract under the same terms and conditions through the January 6, 2015, meeting. Mr. Morris seconded and the motion passed unanimously. Ms. Montgomery will come back to us with recommendations.

Ms. Carlson moved that as of 1/1/15 we will begin collecting the excise tax as required by law. Mr. Morris seconded and the motion passed unanimously.

We had a letter from Mason County Auditor Elections Department informing us of deadlines for elections dates to request a bond or levy. According to Ms. Montgomery, this does not pertain to us.

**PUBLIC COMMENT:**

None

**GOOD OF THE ORDER:**

No one has heard from Dan Burrus. He was extended an excused absence until January. The commissioner position discussion will be put on the agenda for the 1/6/15 meeting.

**ADJOURNMENT:**

Ms. Carlson moved to adjourn the meeting at 8:09 pm. Mr. Morris seconded and the meeting adjourned.

Submitted by:

\_\_\_\_\_  
Sarah Carlson                      Date  
Commissioner, Secretary

**APPROVED:**

\_\_\_\_\_  
Joe Morris                          Date  
Commissioner, Treasurer