

TRAILS END WATER DISTRICT
11/14/17 Meeting
MINUTES

CALL TO ORDER: The meeting was called to order at 7:12 p.m. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Commissioners
Anne Montgomery and Scott Shoemaker from the law office
2 members of the public.

At the last regular scheduled meeting, Sarah Carlson asked to be excused from this meeting and her request was granted.

MINUTES: Copies of the 10/10/17 meeting minutes were passed out. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously. Copies of the 10/13/17 Working Session were passed out. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 10/31/17 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 10/31/17 Financial Statement was passed out. Mr. Morris that the district is pretty much static although our income has dropped \$1000 per month with the cold weather and less water usage. Bills were sent out October 1st and payments are coming back in at a pretty good rate. We are on track to process \$104,000 to \$106,000 in annual receipts. Ms. Watson moved to accept the report as presented. Mr. Morris seconded and the motion passed unanimously.

- **Bank Transfer:** Mr. Morris moved to transfer \$11,011.14 from Olympia Federal to the Treasurer's Office. Ms. Watson seconded and the motion passed unanimously.
- **Voucher Approval:** Vouchers were presented in the amount of \$11,458.44. This is about what we have in the Olympia Federal account and we also have approximately \$14,000 in the general fund with the county. Mr. Morris moved to pay the vouchers as presented. Ms. Watson seconded and the motion passed unanimously.

STAFF REPORTS:

- **Billing:**
Billing is on track. Although we have a few accounts that are not completely caught up, they are paying. For the first time since 1/1/14, the district has 100% compliance.
- **Maintenance:**
Maintenance is at a low activity level at this time. All but 575 feet from the 3000 foot walk way has been cleared. The properties on Crest from the tower down to Olympic View Drive have been cleared of brush that was impinging on the roadway. The next thing to work on is chipping all the brush and branches. Continued work will be waiting on the weather. Three

meters are having problems. Top Dog will schedule with Frenchie to get those fixed. We have a total of 5 new customers

- Miscellaneous:
- Liens:

No new liens to report. The only one left will be paid shortly.

OLD BUSINESS:

Budget Resolution: At the last meeting the budget was passed and Ms. Montgomery drew up the resolution. Commissioners signed it.

Cross Connection: Ms. Montgomery presented the proposed resolution on cross connection. There was extensive explanation and discussion on the proposed resolution. Ms. Watson made a motion to pass Resolution 2017-8 establishing a Cross-Connection Control Policy. Mr. Morris seconded and the motion passed unanimously.

NEW BUSINESS:

WASWD Conference: The section 2 WASWD meeting is going to be held in Vancouver on 12/07/17.

PUBLIC COMMENT:

None

GOOD OF THE ORDER:

None

ADJOURNMENT:

Ms. Watson moved to adjourn the meeting at 7:55 pm

Submitted by:

Sarah Carlson Date
Commissioner, Secretary

Joe Morris Date
Commissioner, Treasurer

APPROVED:

Deb Watson Date
Commissioner, President