

TRAILS END WATER DISTRICT #2

EMERGENCY MEETING

1/31/14

Trails End Community Club Building

Present: Commissioners Joe Morris and Sarah Carlson

Commissioner Morris found that a quorum was present and the meeting was called to order at 6:00 pm.

There were also five community members present who wanted their names recorded: Bill Siptroth, James Perkins, Ramona Perkins, Margaret Morris and Roland Brooks

Commissioner Morris presented the agenda which included three issues that were crucial to the health and safety of the water district and consumers and necessary to enable water supply operations to continue while staff is on paid leave of absence.

The three issues were: to receive the computer, printer and passwords to access the computer from Mr. Loomis; to receive keys to all facilities from Mr. Loomis (Pump house, well head, ladder locks, etc.); and emergency water system operator/operations.

The agenda was adopted.

As Mr. Loomis was not present with the computer that issue was not addressed.

There was discussion about the need of current commissioners to have access to all district facilities. At this point in time, neither of the two new commissioners have access to any district facilities or records. With those holding keys on paid administrative leave pending re-evaluation and investigation, it could be difficult to get into the facilities in case of an emergency.

MOTION: Mr. Morris moved to have Belfair Bob re-key all of the locks on district facilities at the earliest possible date so the commissioners have immediate access to the facilities. Ms. Carlson seconded. There was discussion about having Belfair Bob do the work. Ms. Carlson indicated she worked with this company in her employment with the Department of Corrections and knew them to be responsible and reasonably priced. Two community members present also gave good recommendations. The motion passed unanimously.

Mr. Morris presented a proposal from H2O Management Services agreeing to provide the services of System Operator for \$500 per month. He explained that the Department of Health requires the district to have the coverage of an operator to remain within the law. After reviewing the proposal, Ms. Carlson moved to accept the proposal of H2O as an interim system manager. Mr. Morris seconded. Discussion followed. Ms. Carlson asked if this proposal was going to be a contract for a specific period of time or on a month-to-month basis. Mr. Morris explained it would be month-to-month. Ms. Carlson said the month-to-month basis would take

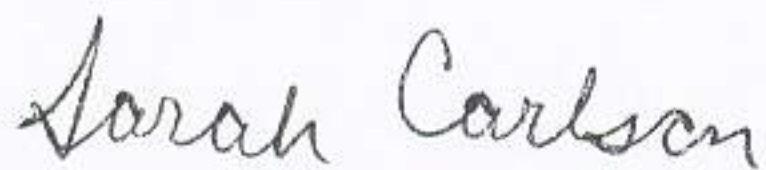
some of the pressure off the commissioners to get someone in the position. Both she and Mr. Doll indicated they had suggestions for the operator position. With someone in place, there would more time to interview, review qualifications and check references, to make a more informed decision on a permanent replacement while remaining within the law. The motion passed unanimously.

Both commissioners expressed their desire to hire locally in all three vacant positions.

Mr. Morris informed the group that the Department of Health has a Public Records Unit that can provide copies of all documents DOH has accumulated since the inception of the district, including maps. He said his DOH contact advised the district to obtain those copies as soon as possible. These documents have not yet been made available by Mr. Loomis. He gave a 45 day time frame in which he would make these things available at the 1/29/14 meeting, but Mr. Morris felt, based on his DOH conversations, that we should have these much sooner. Mr. Morris moved to follow the DOH recommendation to obtain archival records for the water district from DOH Public Records Unit. Ms. Carlson seconded. Ms. Carlson asked if this might be premature. Several community member comments were in agreement with the need to proceed now, rather than waiting. A question was asked about potential storage. Commissioners will be negotiating with the Community Club for space in their clubhouse. The motion passed unanimously.

The meeting was adjourned at 7:00 pm.

Submitted by:



Sarah Carlson
Commissioner